

Londonderry Township  
Board of Supervisors Work Session  
March 18, 2008

The Londonderry Township Board of Supervisors held their regular scheduled work session meeting on Tuesday, March 18, 2008 at the Municipal Building, 783 S. Geyers Church Road, Middletown, PA 17057 beginning at 7:00 pm.

Present:

Andy Doherty, Chairman, Board of Supervisors  
Daryl LeHew, Vice Chair, Board of Supervisors  
Anna J. Dale, Member, Board of Supervisors  
William Kametz, Board of Supervisors  
Ronald Kopp, Member, Board of Supervisors  
Stephan Letavic, Township Manager  
Andrew Kenworthy, Engineer  
Peter Henninger, Solicitor

Items Addressed:

1. **Salute the Flag**

2. **Citizen's Input**

3. **Managers Report** – Steve Letavic

**Pandemic Presentation (Mr. Buford):** EMA presented Scott Buford, Deputy Chief Clerk and Chief of Staff at Dauphin County, who spoke to the board about Pandemic Influenza historically and on a county-wide level. In a worst-case scenario, should be prepared for 40% of employees to be out of work and a 2% mortality rate during a pandemic. The county relies on Pennsylvania Department of Health for surveillance and tracking health issues. Also discussed preparing Continuity of Business and recovery plans.

**ZHB Appointment:** Mary Tattnau was the only respondent to a call for participation on the Zoning Hearing Board.

Supervisor LeHew made a motion to appoint Mary Tattnau to the Zoning Hearing Board, Supervisor Doherty seconded motion, motion carried.

**Golf Course Employee Salary Approval:** Mr. Letavic asked the BOS to approve salaries for seasonal golf course employees.

Supervisor Kametz made a motion to approve the seasonal golf course employees salaries, Supervisor Doherty seconded motion, motion carried.

**Audio Visual Quote:** A \$3,000 quote was presented for permanent, mounted projector not including wireless laptop for the Township meeting room. This quote was given for a professionally recommended set-up that would perform as needed without extra features or expenses.

Supervisor Kametz made a motion to approve the Audio Visual installation based on structural parameters and a budget not to exceed \$8,000. Supervisor LeHew seconded motion, motion carried.

**Golf Cart Lease:** Continued from the lease resolution that was tabled at the March 3<sup>rd</sup> BOS meeting. Mike Johnson was available to review this with the board. The original bi-monthly payment was \$5,500 with a buyout of \$66,500 at the end of the five year agreement. Option 1, recommended by Mr. Johnson, cost \$3,121 bi-monthly for four additional years with the same carts. Option 2 would include an upgrade for basic maintenance at an additional cost \$3,989, and Option 3 includes full maintenance which increased the payment to \$4,510. With option 1, after two years Sunset can decide to trade the carts in for a new fleet (guaranteed minimum of \$1,000 per cart at trade-in). The on-course mechanic can and has been able thus far to provide proper cart maintenance.

Supervisor Kopp made a motion to approve Option 1 extending the Golf Cart Lease four years with the trade-in option of two years, Vice Chair LeHew seconded motion, motion carried.

**Verizon Negotiation: Cohen Law Office/CAPCOG:** The cost for Cohen Law Offices to negotiate our franchise agreement with Verizon will be a maximum of \$3,675.00. This value represented material savings versus pursuing the discussion without representation. Mr. Letavic advised the BOS to join with the COG and experience the savings of that collective buying power. A decision is expected for the CAPCOG by March 31<sup>st</sup>.

4. **Approval of Minutes** – Board of Supervisors March 3, 2008  
Supervisor Doherty made a motion to approve the minutes as presented, Supervisor Kametz seconded motion, motion carried.
5. **Old Business** – None
6. **New Business** – Supervisor LeHew recommended that Mr. Letavic and Ms. Feese meet with a representative about reducing expenses by joining a co-op while still being able to shop health insurance (following example of Susquehanna).

Supervisor Kopp re-introduced Act 4, explaining a letter from Dr. Smith to gauge interest in freezing millage for the remaining six farms in the Township in favor of the school board.

Chairman Doherty called for an Executive Session at 8:10pm.

Executive Session ended 8:45pm and the regular meeting reconvened.

Chairman Doherty Adjourned Meeting @ 8:46pm.